



REMINDER

Special General Meeting

On September 06, 2018 a petition was submitted to the Tribal Clerk's office calling for a Special General Meeting. A Special General Meeting will be held for the draft Constitution of the Penobscot Nation (version dated 12/18/17) requesting a vote by referendum on the draft Constitution.

The Special General Meeting will be held on Tuesday, November 13, 2018 at 6:00 pm, Sockalexis Arena.

The draft Constitution can be viewed on the tribal website www.penobscotnation.org.

The next regular council meeting
scheduled for:

November 14th @ 4:30 PM

State of Maine General and
Referendum Election

November 6th

Polls Open 9am-8pm

Nicholas H. Sapiel Building

DROP- IN Center Open!

When:

Saturday, November 3rd
Saturday, November 10th
Saturday, November 17th

Where:

Senior Meal Site,
Health Department

Time:

7:00 p.m. - 10:00 p.m.

Join us for socializing, games,
story sharing, and light
refreshments!

Tuesday,
November 27, 2018
5:00-7:00 PM

Indian Island
School Cafetorium

Music, Community
Pot Luck Dinner
With Dr. Tonemah

Families welcome!
Bring a dish

PENOBSCOT NATION

TRIBAL ADMINISTRATION
HUMAN RESOURCES



12 Wabanaki Way

Indian Island, ME
TEL: (207) 817-7312

JOB ANNOUNCEMENT:

The Penobscot Nation is seeking
applications for the following position:

OPENING DATE: Oct 16, 2018

CLOSING DATE: Nov 5, 2018

PATIENT INTAKE SPECIALIST I

JOB STATUS:

Patient Intake Specialist I

Career Field: Clerical

Pay Range: \$13.86 - \$18.81 per hr

Classification: Full-Time, Regular

Category: C

LOCATION:

Penobscot Nation

Health Department

Indian Island, ME 04468

BRIEF DESCRIPTION OF DUTIES:

SEE ATTACHED JOB DESCRIPTION

QUALIFICATIONS REQUIRED: Keyboard experience, 3 years of experience in medical office procedures preferred, medical terminology preferred, demonstrated computer ability, High school Diploma or GED, pleasant personality and experience dealing with the public. Native American Preference will be adhered to in accordance with the Penobscot Nation Personnel Policies and Procedures.

HOW TO APPLY:

- Please visit www.penobscotnation.org/departments/human-resources/employment-applications to apply online
- Please submit any additional materials such as resumes and cover letters to Human Resources at human.resources@penobscotnation.org
- Physical applications may be picked up at the Nicolas Sapiel Jr. Building at 12 Wabanaki Way, Indian Island, ME 04468

For further information, call 817-7306 or email at Human.Resources@penobscotnation.org

JOB DESCRIPTION

POSITION: Patient Intake Specialist I

ACCOUNTABILITY: Administrative Coordinator

RESPONSIBILITY: Ensure that the patient intake process is completed and patient flow is maintained

DUTIES:

1. At the beginning of the day check with the answering service for all messages; deliver all messages appropriately
2. Maintain appointments in electronic scheduler for the appropriate service providers. Keep a copy of the next day's scheduled appointments
3. Maintain the neatness of the waiting areas(s)
4. Answer all telephone calls, transfer calls or take messages as appropriate; call to be answered within 3 rings
5. Relay all telephone messages appropriately in RPMS
6. Provide outguides for dental, ortho on a daily basis
7. Immediately greet all patients and ask if you can be of assistance
8. At the end of the day initiate the answering service system
9. Maintain patient flow
10. Copy insurance information and patient registration information
11. Ensure that all children sign in for Orthodontia Clinic
12. Reschedule patient when required due to absences or schedule changes
13. Distribute referrals to the patients
14. Send prescription refill information to Pharmacy by RPMS
15. Inform the Clinic Nurse(s) of the arrival of the patient by RPMS
16. Maintain appointment scheduler for providers and all staff meetings
17. Complete a face-to-face patient registration interview for all patients and initially determine eligibility for services.
18. Question all patients at each visit regarding where he/she lives, mailing address , insurance and telephone numbers. All changes will be made immediately in the computer system.
19. Notify the service providers regarding incoming calls from other providers.
20. Update registration information every day on each patient.
Any address or insurance changes will be completed for the entire family as necessary.

23. Obtain patient signatures for Records Department as necessary
24. Responsible for ordering appropriate supplies
25. Maintain centralized Counseling Services scheduling
26. Complete referrals as necessary during any absences of the Referral/Insurance Coordinator/RHIT Assistant
27. Call to remind patients of the next day appointment and remind he/she to bring insurance, Medicaid or Medicare card to the appointment.
28. Check all MaineCare status on appropriate patients to ensure that the coverage is still valid.
29. Be responsible for following confidentiality procedures as outlined in the Privacy Act and HIPAA
30. Any other related duties as assigned by supervisor

State of Maine Notice of General and Referendum Election
Tuesday, November 6, 2018

Municipality PENOBSCOT NATION Voting District 1

Voting Place Name Conference Room Voting Place Location Nicholas H. Sapiea Building

Polls Open at 9:00 A.M.

Polls Close at 8:00 P.M.

Absentee Ballot Processing (check all that apply):

Processed by: ☒ Municipal Clerk (Centrally) ☐ Warden (At polls)

Date/Time of Processing (check all that apply):

☐ Saturday, November 3, 2018*

1-Hour Inspection Time Period: _____

Time Processing Begins: _____

☐ Monday, November 5, 2018*

1-Hour Inspection Time Period: _____

Time Processing Begins: _____

☐ **During** Election Day (11/6/18) Processing Time(s): _____

☒ **Only** after 8 p.m. on Election Day (11/6/18)

Federal and State Offices To Be Voted On:

County Offices (Please list):

United States Senator

Governor

Representative to Congress, District 2

State Senator, District(s) 5

State Representative, District(s) 122

Questions To Be Voted On:

Question 1: **Citizen Initiative** – Establish Universal Home Care for Seniors and Persons with Disabilities

Question 2: **Bond Issue** – Fund Wastewater Infrastructure Projects

Question 3: **Bond Issue** – Improve Multimodal Facilities, Highways and Bridges and Municipal Culverts

Question 4: **Bond Issue** – Modernize and Improve Maine's Public Universities

Question 5: **Bond Issue** – Upgrade Facilities at Maine's Community Colleges

A True Copy
Attested


(Signature of Municipal Clerk)

Date 10/4/18

* Clerk has read and will comply with the Uniform Guidelines for Securing Ballots and Other Materials.


Clerk initials

FEE LAND FOR SALE

Penobscot Nation is offering for sale to any Tribal Citizen
the following fee land parcels at fair market value:

Lakeville Township—6 separate lots ranging from 1 acre to 13.4 acres
and in total 30 acres (4 of the lots include water frontage)

Hampden—27 acre parcel, zoned Residential B

Holden—26 acre parcel Route 1A and zoned Commercial

Greenfield— 3.95 acre parcel along Greenfield Road in an Unorganized Territory and
zoned under the General Management District rules

Washington County, Steuben — 11 lots remaining in a 12-lot subdivision located on
Quiet Shores Drive all of the lots having shore frontage on Dyer Harbor

If any tribal citizen is interested please contact Mark Chavaree at:

207-817-7324 or Mark.Chavaree@penobscotnation.org

**Please join us in a night filled with
Food/ Fun/ Support/ Information/ Basket
Drawings/ Giveaways/ Free 5 Minute
Massages and Reiki Sessions**

**All Our Relations Thriving Prevention
Program
Presents**

**Caregiver Appreciation Fair
Open to all who love, respect, and care for
a child in this community
Indian Island School**

5:30- 7:00 PM

**For More information or if you would like
to be a part of this event as an agency or
local business please contact Christine Paul
at christine.paul@penobscotnation.org**

OPEN COURT NIGHT

When: November 15, 2018

**Where: Tribal Court 6 Down
Street**

Time: 6:00 p.m.

**“Compassionate Response
to Addiction”**

**We are pleased to host
a discussion led by Jim
Lapierre, LCSW on**

- **stigmas that surround addiction**
- **what causes barriers to getting help**
- **how to support loved ones accessing help and treatment.**

**Light refreshments will be
served. There will also be a
Raffle!!!**

**This event is sponsored
by the Healing to Wellness
Court.**



St. Ann's/Penobscot
Food Pantry

Open *TWICE* a month.
Food is also available on
an *EMERGENCY* basis.

9:00 am-10:am
Seniors Only

10:00 am-12:00 pm
General Public

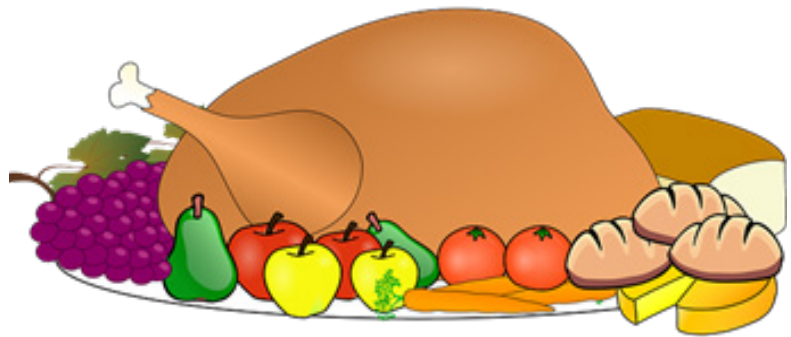
November 5, 2018
Wednesday, November
21, 2018

December 3, 3018
December 21, 2018

You must meet the in-
come guidelines to be
eligible to recieve food
and you will need to sign
an eligility form.

Call 817-3165x7 for
more information.

Please bring your own
bags.



It's Turkey time again!

You must sign up to receive a Thanksgiving
turkey.

One per household.

You must meet the low income guidelines to
be eligible.

Deadline
Friday, November 9, 2018

Contact Natasha @817-3165x7
or stop by Social Services Building 2 Down
Street to be put on the list.



Community Yard Sale November 16th, 9 A.M

There will be a community yard sale at the Sockalexis Arena (the old Bingo Hall) on Friday, November 16th, 2018. There are a variety of items that may be of interest; tools, Native American blankets, etc. Proceeds to benefit the Youth and the Nation. Please come check it out!

Sponsored by Penobscot Indian Nation

BASKET BINGO

SATURDAY NOV. 10, 2018
INDIAN ISLAND HEALTH
CENTER LUNCH ROOM.

EVERYONE WELCOME. BRING
YOUR FAMILY AND FRIENDS.
MUST BE OVER 16 YEARS OLD

DOORS OPEN AT 4PM, GAMES
START AT 5:00 PM
ADMISSION \$15.00 FOR
REGULAR GAMES. \$5.00 EXTRA
FOR SPECIALS. HOME MADE
GOODIES AVAILABLE.

15 GAMES WITH PRIZES
VALUED UP TO \$50

SPECIAL GAME #1- \$100
VALUE
SPECIAL GAME #2- \$100 VALUE
SPECIAL GAME #3- \$100 VALUE

ALL PROCEEDS BENEFIT
SENIOR ACTIVITIES. PLEASE
SUPPORT THE PENOBSCOT
NATION SENIOR CLUB.



The Dr. Eunice Nelson-Baumann Home

2 Sarah Spring Drive
Indian Island, ME 04468
Tel: (207) 827-0968
Fax: (207) 827-4016

Employment at Assisted Living Facility

The Dr. Eunice Nelson-Baumann Home is seeking personal care aides to help fill occasional vacancies. Applicants with the CRMA qualification are preferred, but is not a reason for dis-qualification for otherwise qualified candidates. The home offers residents barrier free housing on Indian Island, personalized support services, three daily meals, assistance in taking medications, limited nursing consultation and overnight, 24 hour emergency response, and recreational and social opprtunities. For further information or to get an application pleaase contact the Program Manager at 827-0968 or email robyn.sockbeson@penobscotnation.org

NOTICE TO ALL HOUSING TENANTS

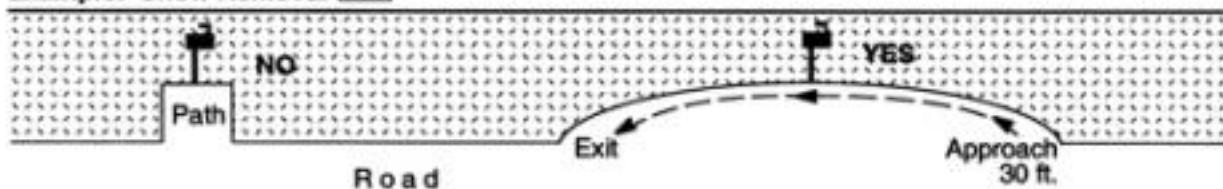
After business hours and on weekends any tenant who has an EMERGENCY (for example, the furnace has quit), please call the dispatcher at Public Safety at 827-6336.

If this procedure is not followed, the tenant will be responsible for any charges for the service(s) performed.

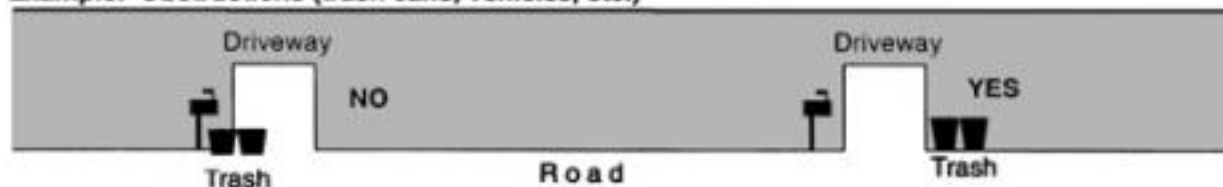
-Penobscot Nation Housing



Example: Snow Removal



Example: Obstructions (trash cans, vehicles, etc.)



Notice 38, April 2000

Penobscot Nation

Housing Department

HOUSING ASSISTANCE AVAILABLE

The following housing assistance is available. For more information about these programs please contact the Housing Department at (207) 817-7370.

Emergency Rental Assistance:

Emergency Rental Assistance (ERA) is a program offered by the Housing Department. This program is a last resort, which will provide assistance to help low income Penobscot Tribal members in the acquisition and retention of affordable housing. The maximum one-time only amount is \$800.00 which can be utilized for a security deposit or rent. All applicants are required to complete a 'stabilization plan', showing the steps necessary to retain housing.

Emergency Repairs:

If you are experiencing a housing emergency, the Tribal Emergency Rep program is available through the Housing Department. Typically, the program can help with an electrical, plumbing, or heating emergency. To some extent the program can also help fix problems that have turned into emergencies, such as: a leaking roof, a broken window, or the need to address safety issues as a result of domestic violence. This program was designed to help low income home owners with emergencies that are: 1) of recent origin-problems that have developed over time are generally not emergencies, 2) resulting in a condition that threatens health and safety, and 3) situations where the homeowner has no other resources to address the problem. Applicants must be low income to qualify. If you are interested in finding out more information about this program please contact the Housing Department at (207) 817-7370.

Closing Cost:

Up to \$4000 is available to assist tribal member purchase a home. The program requires that the applicant provide evidence from a bank or other lender that they are approved for borrowing. At the time of closing, the program will pay for any closing costs up to \$4000.



TAKE OFF POUNDS SENSIBLY



Are you interested in a losing weight?

PNHD is looking into the possibility of starting a new weight loss support program called TOPS: Taking Off Pounds Sensibly. This weight loss support program is peer lead and peer driven. Members meet regularly to share recipes, ideas, successes, and struggles and have the option to weigh in.

Who will lead the classes?

In TOPS, the class leaders are participants of the class. The class facilitator would likely be someone from the community. Are you interested in being a leader?

I'm interested in learning more about TOPS!

What should I do?

PNHD is holding a general meeting so that people can more about the program. The general meeting will be held on November 14th at 5:00 pm at the Senior Meal Center. Also, please contact the program coordinator, Abbey McCarthy, and tell her that you are interested.

Looking for a good book to read?

Come visit the Penobscot Nation Department of Education and Career Services Library!

We are located in the Nicholas Sapiel building. We offer a small library with children's book, many popular fiction books and some reference and self-help books. We also have a large selection of Native authors!

We are always expanding and adding more books!



*So many books, so little time.
-Frank Zappa*



Penobscot Nation Youth Program

THE PEBNOBSCOT NATION YOUTH PROGRAM IS NOW LOCATED AT THE SOCKALEXIS ARENA. OUR HOURS OF OPERATION ARE:

MONDAY 3:00 – 5:00PM

TUESDAY 1:30 – 5:00PM

WEDNESDAY 3:00 – 5:00PM

THURSDAY 3:00 – 5:00PM

FRIDAY 3:00 – 5:00PM

DURING SCHOOL VACATIONS AND IN-SERVICE DAYS, THE YOUTH PROGRAM WILL BE OPEN FROM 7:30AM-5PM.

THE YOUTH PROGRAM IS NOW OPEN TO YOUTH AGES 6-18. WE NEED REGISTRATION FORMS FOR ALL YOUTH ATTENDING AND ANY CHANGES THAT NEED TO BE UPDATED ON EMERGENCY INFORMATION.

THE YOUTH PROGRAM NEEDS WRITTEN PERMISSION FOR A YOUTH TO BE RELEASED WITHOUT AN AUTHORIZED PERSON OR TO LEAVE ON THEIR OWN.

IF YOU HAVE ANY QUESTIONS OR CONCERNS, PLEASE CALL JOHN NEPTUNE AT 659-3490 OR BRITTNEY FIELDS AT 217-1906

The youth are the foundation of our future and needs our help and support to create positive opportunities that will only strengthen our community. There are many ways to help: monetary donations, donations of supplies, and a donation of time with the youth. You can invest in many things in life and you may win some and lose some, but when you invest in the youth you win every time. The youth needs your help more than ever and every little bit helps.

Please contact John Neptune at 207-659-3490 or Brittney Fields at 207-217-1906 to let us know how you would like to help. A payroll deduction form has been attached, if that is a way you would like to support the youth of this community.

THANK YOU FOR YOUR SUPPORT!



PENOBSCOT NATION
PAYROLL DEDUCTION AUTHORIZATION

I, _____ hereby authorize the Penobscot Indian Nation
to deduct from my payroll check, \$ _____ a week.

Please start the deduction with the paycheck of week ending: _____

Information needed for the deduction:

Account # or any Identifying # _____

Please send the check to: Youth Program (Penobscot Nation) # 8114

Employee Signature: _____ Date: _____

For Finance Office Use Only

Employee # _____ Fund# _____ Dept # _____

Deduction Code/Type: 8114 _____

Entered on Computer: _____

TELL US HOW YOU FEEL ABOUT WILDLIFE! - GET A CHANCE TO WIN A \$50 CABELA'S GIFT CARD

You are invited to participate in a research project being conducted by the Penobscot Nation Department of Natural Resources and James Elliott, a master's student (M.S.) in Forest Resources at the University of Maine, Orono. His faculty sponsor is Dr. Sandra De Urioste-Stone from the School of Forest Resources at the University of Maine, Orono. The purpose of the survey is to better understand your attitudes and views surrounding wildlife and wildlife disease management so the Penobscot Nation Department of Natural Resources can be better informed for effective decision making.

We would greatly appreciate if you would be willing to share your views. The survey should only take about 10-15 minutes to complete. You must be 18 years of age to participate. After completing the online survey you will have the option to be entered into a raffle to **win one of three \$50 Cabela's gift cards**. Survey responses will be kept anonymous. To learn more about this study and to take the survey, please follow the link below:

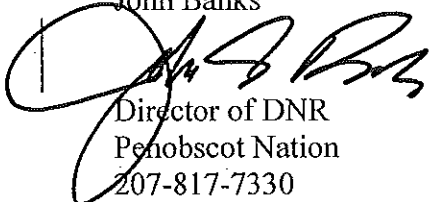
https://umaine.qualtrics.com/jfe/form/SV_0CEwabSeRMEJEvX

If you have any questions regarding the survey or this study, we would be happy to assist you. Please email or call us using the information given below. Many Thanks!

James Elliott
M.S. Candidate
School of Forest Resources
University of Maine
251 Nutting Hall
University of Maine
Orono, ME 04669-5755
james.a.elliott1@maine.edu

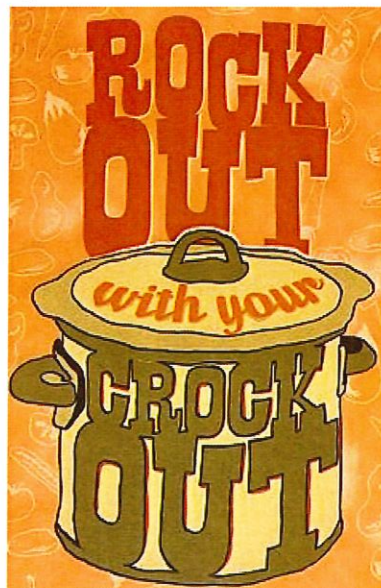
Dr. Sandra de Urioste-Stone
Assistant Professor
School of Forest Resources
University of Maine
237 Nutting Hall
University of Maine
Orono, ME 04469-5755
sandra.de@maine.edu

John Banks



Director of DNR
Penobscot Nation
207-817-7330

John.Banks@penobscotnation.org



CROCK POT & FRY BREAD CHALLENGE

Tis the season for cool crisp weather, apples, pumpkins, and to dust off your crock pots!

As most of you know my mother Elaine Vermette was diagnosed in early January of stage 4 breast cancer. Since then she has been on a very strict and costly treatment plan. We are hosting this crockpot challenge to continue help her throughout this journey.

Admission: \$15.00 donation.

~ All Proceeds go towards Elaine's treatment Plan ~

Elaine's Benefit Crockpot & Fry Bread Challenge.

Help support
Elaine as she
continues to stand
up against
Cancer!

Grand Prize
winner

Fabulous Door
Prizes.

Show us your best
recipe!

**Wear pink to be
entered to win X2**

PLACE & TIME


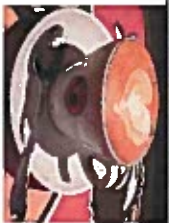











THE ELK'S LODGE

290 Fourth St.
Old Town, ME

November 10th, 2018

Time: 4:00 -8:00 PM

November 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Menu subject to change without notice	1% milk available at Senior Meal site			1 Hawaiian Chicken Brown Rice Broccoli Fruit	2 Taco Salad Chef's Choice	3 
4 	5 Hot Dogs Mac & Cheese Stewed Tomato Beets Fruit	6 Fish Chowder Tossed Salad Fruit	7 Minestrone Soup Bread sticks Pudding/Fruit	8 Liver & Onions Mash Potato Green beans Fruit	9 Chef Salad Chef's Choice	10 
11 	12 OFF 	13 Tuna Casserole Peas, Carrots Fruit	14 Egg Salad Veggie sticks Tomato Soup Pudding/Fruit	15 Thanksgiving Buffet Turkey, potato, stuffing, squash, Pea, corn, pies	16 Turkey stew Rolls Chef's choice	17 
18 	19 Vegetable bean soup Wheat bread Fruit	20 Spaghetti w/ Meatballs Tossed salad Fruit	21 Hot Ham & Cheese Sandwiches Beets, Cucumbers Pudding/Fruit	22 OFF 	23 OFF	24 
25 	26 Corn Chowder Rolled Ham Fruit	27 Pork Fry Rice Fruit	28 American Chop Suey Tossed Salad Pudding/Fruit	29 Chicken n' Dumplings Spinach Fruit	30 Sheppards Pie Chef's Choice	

Senior Activity Calendar November 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Shopping sign-up in Senior Dining Room	Buffet sign-up Senior Dining Room	Food Pantry transport sign-up in Senior Dining Room		1 Bangor Shopping 1:00	2 Yahzee 6:00	3
4	5 Food Pantry transport 9:30 Beading 11:30	6 Cards 10:00	7 Hannaford shopping 1:30	8 Bingo 11:30	9 Scrabble 6:00	10
11	12 Off	13 Cards 10:00	14 Hannaford Shopping 1:30	15 Buffet Bingo 11:30	16 Movie night 6:00	17
18	19 Beading 11:30 Bangor Shopping 2 1:30	20 Cards 10:00	21 Food Pantry transport 9:30 Hannaford Shopping 1:30	22 Off	23 Off	24
25	26 Beading 11:30	27 Cards 10:00	28 Hannaford Shopping 1:30	29 Bingo 11:30	30 Cribbage 6:00	



Maine-Wabanaki REACH

Wabanaki Wellness Gathering

5th Annual gathering to learn, share, and network together
Restoring Ourselves and Our Communities

November 8, 2018

9:00 AM – 7:30 PM

Elks Club, Old Town, ME