

**PENOBSCOT NATION**

TRIBAL ADMINISTRATION  
HUMAN RESOURCES



12 Wabanaki Way  
Indian Island, ME 04468  
TEL: (207) 817-7312

**JOB ANNOUNCEMENT:**

The Penobscot Nation is seeking applications for the following position:

**OPENING DATE:** April 15, 2021

**CLOSING DATE:** Until Filled

**MAT-PDOA MEDICAL PROVIDER**

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**JOB STATUS:**

**MAT-PDOA MEDICAL PROVIDER**

**Career Field: Medical**

**Pay Range: \$41.34 – \$49.62 per hr.**

**Category: A-10**

**Status/Term: Non-Exempt, Full-time, Grant Funded**

**LOCATION:**

**Penobscot Nation**

**Health Department**

**Classification: Full-time, Regular**

**12 Wabanaki Way**

**Indian Island, ME 04468**

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**BRIEF DESCRIPTION OF DUTIES:**

**SEE ATTACHED JOB DESCRIPTION**

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**QUALIFICATIONS REQUIRED:** Master's Degree in Nursing and 3-5 years clinical experience required. Indian Preference will be adhered to in accordance with the Penobscot Nation's Personnel Policies and Procedures. Candidate must undergo a character investigation, including a criminal background check as required by P.L. 101-630. Must successfully pass pre-employment screenings as stated in the Penobscot Nation Policies and Procedures. Indian Preference will be adhered to in accordance with Penobscot Nation's personnel Policies and Procedures.

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**HOW TO APPLY:**

- Apply online at [www.penobscotnation.org/departments/human-resources](http://www.penobscotnation.org/departments/human-resources).
- Submit completed applications and resume along with certifications to Human.Resources@penobscotnation.org

For further information, call 817-7312 or email at Human.Resources@penobscotnation.org

## **JOB DESCRIPTION**

**Position Title:** MAT-PDOA Medical Provider

**Department:** Health Department

**Reports To:** Project Director/Medical Director

**Rate of Pay/Category:** \$41.34 - \$49.62

**Status/Term:** Full-time/Non-Exempt/Grant Funded 2022

### ***JOB SUMMARY:***

The MAT-PDOA Medical Provider will function as the primary medical professional delivering Medication-Assisted Treatment for the Penobscot Nation Health Department.

### ***ESSENTIAL DUTIES/RESPONSIBILITIES:***

Provide Medication-Assisted Therapy service to both local and remote clients via in-person sessions and telehealth delivery. Meet with the Program Director on a regular basis to discuss and review medical records and treatment plans. Complete all medical reports and/or registries required by federal and state agencies, and PNMAT policies in a timely fashion. Refer clients to other staff as appropriate to provide nutrition, dental, environmental health, community health, and substance abuse/counseling services. Refer patients to off-site specialty services as necessary under supervision of Program Director. Provide counseling to clients with referral for appropriate specialists, counselors, and agencies as indicated. Prescribe medications consistent with DEA and PNMAT policies. Assist in implementation of community education and prevention programs. Meet regularly with the PNMAT Team to coordinate patient care. Order and interpret laboratory tests. Attend other meetings as requested by Program Director. Maintain documentation of all patient care activity.

***KNOWLEDGE/SKILLS/EXPERIENCE REQUIREMENTS:*** (i.e., education required/preferred, skills required/preferred, years of experience required/preferred)

Master's Degree in Nursing and 3-5 years clinical experience required. Indian Preference will be adhered to in accordance with the Penobscot Nation's Personnel Policies and Procedures. Candidate must undergo a character investigation, including a criminal background check as required by P.L. 101-630. Must successfully pass pre-employment screenings as stated in the Penobscot Nation Policies and Procedures. Indian Preference will be adhered to in accordance with Penobscot Nation's personnel Policies and Procedures.

***LICENSES/CERTIFICATES/REGISTRATIONS:*** (i.e., driver's license, professional licensing/certification)

Valid State of Maine Advanced Practice Nursing License required

Valid DEA Number required

DATA-waiver for treatment of opioid use disorder required

***PHYSICAL DEMANDS/CONDITIONS/REQUIREMENTS:*** (i.e., physical requirements of position, job environment/conditions)

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is frequently required to stand, walk, kneel, bend, crouch, run, reach overhead, grasp, push, and pull, use hands to finger, handle, or operate objects, controls, or equipment. The employee must be able to work at a computer terminal for extended periods of time. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Although work is performed most frequently in a normal office setting, some work may occur in an outdoor setting. Some exposure to childhood and other diseases may occur. The employee may be required to work outside normal workdays and office hours to meet operational deadlines and may be required to work in emergency situations.

*Pre-employment physical will be conducted in accordance with the Penobscot Nation Personnel Policies and Procedures. Native American preference will be adhered to in accordance with the Penobscot Nation Personnel Policies and Procedures*

*External and internal applicants, as well as position incumbents who become disabled, must be able to perform the essential functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on an individual basis upon request*