

PENOBSCOT NATION

TRIBAL ADMINISTRATION
HUMAN RESOURCES



12 Wabanaki Way
Indian Island, ME 04468
TEL: (207) 817-7312

JOB ANNOUNCEMENT:

The Penobscot Nation is seeking applications for the following position:

OPENING DATE: April 10, 2024

CLOSING DATE: April 25, 2024

Dentist

JOB STATUS:

Position Title: Dentist
Career Field: Medical
Pay Range: \$79.53 - \$117.98 per hr.
Category: A-12
Status/Term: Exempt, Part-time

LOCATION:

Penobscot Nation
Health Department
Classification: Part-time
12 Wabanaki Way
Indian Island, ME 04468

BRIEF DESCRIPTION OF DUTIES:

SEE ATTACHED JOB DESCRIPTION

QUALIFICATIONS REQUIRED:

DDS or DMD from an accredited Dental school within 90 days of hire required.
2 years clinic experience in Public Health preferred.
3-5 years' experience in similar environment preferred.
No prior record of professional malfeasance.
Valid State License or eligible to receive license in dentistry within 90 days of hire required.
DEA License within 90 days of hire required.
Background check required.
Indian Preference will be adhered to in accordance with the Penobscot Nation Personnel Policies and Procedures.

HOW TO APPLY:

- Apply online at penobscotnation.org/departments/human-resources.
 - Submit completed applications and resume along with certifications to Human.Resources@penobscotnation.org
- For further information, call 817-7312 or email at Human.Resources@penobscotnation.org

JOB DESCRIPTION

Position Title: Dentist

Department: Health Department

Reports To: Health Director

Rate of Pay/Category: \$79.53 – \$117.98 / A-12

Status/Term: Part-time, Exempt

JOB SUMMARY:

The Dentist's primary responsibility is to provide dental services and maintain this service as an integral part of the health delivery system. The Dentist is responsible for clinical supervision of part-time Dental Hygienist, Dental Hygienist/Program Coordinator and Dental Assistant. The Dentist provides case management in consultation with the Dental Hygienist/Program Coordinator.

ESSENTIAL DUTIES/RESPONSIBILITIES:

- Provides on-site general dentistry services to include but not limited to complete filling preparations, composite fillings, crown and bridge preparations, endodontic treatment, extractions and emergency treatment
- Reads all radiographs as appropriate
- Completes impressions for crowns, bridges, dentures, partials
- Completes laboratory work including pouring models, model preparation, building bit rims, bite registration and soft reline of dentures.
- Completes denture and partial fittings and adjustments
- Completes clinical review of all dental hygiene patients as requested
- Reviews medical forms with patients as appropriate
- Completes accurate and thorough documentation in patient records
- Completes all appropriate patient education
- Completes prescriptions for patients as appropriate
- Practices proper infection control
- Provides emergency consultation to the Dental Hygienist/Program Coordinator outside of scheduled on-site work hours, as the Provider's schedule allows. Provider will answer all calls if he/she is available to do so.
- Conducts prompt and thorough response to any complaints concerning on-site dental services
- Provides technical assistance/case consultant with any other on-site dentist as required
- Maintains compliance with all HIPAA regulations

- Performs routine duties to include providing dental care services to individuals eligible for services provided by the IHS in homes, schools, clinics, job sites, and other community locations within the Penobscot Nation's Contract Health Service Delivery Area.
- Performs additional related duties as requested.

KNOWLEDGE/SKILLS/EXPERIENCE REQUIREMENTS: (education required/preferred, skills required/preferred, years of experience required/preferred)

DDS or DMD from an accredited Dental school within 90 days of hire required.

2 years clinic experience in Public Health preferred.

3-5 years' experience in similar environment preferred.

No prior record of professional malfeasance.

LICENSES/CERTIFICATES/REGISTRATIONS: (driver's license, professional licensing/certification)

Valid State License or eligible to receive license in dentistry within 90 days of hire required.

DEA License within 90 days of hire required.

Background check required.

PHYSICAL DEMANDS/CONDITIONS/REQUIREMENTS: (physical requirements of position, job environment/conditions)

Must be able to stand, sit, walk, use hands, fingers, reach with hands and fingers and arms, meet minimum vision requirements, lean and stoop down, and lift up to 10 pounds.

Pre-employment physical will be conducted in accordance with the Penobscot Nation Personnel Policies and Procedures. Native American preference will be adhered to in accordance with the Penobscot Nation Personnel Policies and Procedures

External and internal applicants, as well as position incumbents who become disabled, must be able to perform the essential functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on an individual basis upon request